

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
DECEMBER 9, 2019
****MINUTES****

PRESENT: Commissioners George Andrejko, Albert Bagusky, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

RECOGNITION: POLICE OFFICER DONALD MANTUSH

SWEARING IN OF NEW HANOVER TOWNSHIP FIRE DEPARTMENT EMPLOYEE: CHRISTOPHER HALECKI BY THE HONORABLE DISTRICT JUDGE JOSEPH A. HALESEY

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Andrejko, secc. Lewis that the Secretary's Report for the month of November 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on November 4, 2019 and November 13, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, David. Abstain: Andrejko. MOTION CARRIED.

MANAGER'S REPORT

Motion by Andrejko, secc. Lewis that the Manager's Report for the month of November 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Davis. Abstain: Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of November 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, David. Abstain: Andrejko. MOTION CARRIED.

TREASURER'S REPORT

Motion by Andrejko, secc. Lewis that the Treasurer's report for the month of November 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Davis. Abstain: Andrejko. MOTION CARRIED.

MINUTES OF MEETING OF NOVEMBER 13, 2019

Motion by Andrejko, secc. Lewis that the minutes of the meeting of November 13, 2019 be accepted and filed. On the motion the following voted yes: Howatt, Krushnowski, Lewis, Davis. Abstain: Andrejko, Bagusky. MOTION CARRIED.

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COMMUNICATIONS

Motion by Andrejko, secc. Lewis that the communications for the month of November 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Davis. Abstain: Andrejko. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Lewis that Marc McEvoy, Patrick Wallace, Jerry Dunn & Mike Welebob be hired as a temporary laborer; and Brandon Chafin also be hired pending pre-employment screening in the Public Works Department effective December 16, 2019 to January 15, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Andrejko, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader and Jeff Sebecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective December 16, 2019 to January 15, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AGREEMENT - TOWNSHIP MANAGER

Motion by Andrejko, secc. Lewis to approve the Agreement between Hanover Township and the Hanover Township Manager effective January 1, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – CROSSING GUARD

Motion by Andrejko, secc. Lewis to approve the hiring of Herbert Pyle as a crossing guard at a rate set by the 2019 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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2020 TAX AND REVENUE ANTICIPATION NOTE

Motion by Andrejko, secc. Lewis that as per the review by the Township Solicitor, that First National Bank, be awarded the quote for the 2020 Tax and Revenue Anticipation Note as per the proposal submitted for the principal amount of \$900,000.00 for cash flow purposes at an interest rate of 1.91% with no fees and that the Chairman be and is authorized to sign on behalf of the Township. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 014-2019 TAX AND REVENUE ANTICIPATION NOTE 2020

Motion by Andrejko, secc Lewis to approve Resolution No. 014-2019 as presented for the Tax and Revenue Anticipation Note for 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RENEWAL QUOTE – PUBLIC OFFICIALS LIABILITY, EMPLOYMENT PRACTICES LIABILITY & LAW ENFORCEMENT LIABILITY

Motion by Andrejko, secc. Lewis that the quote from Joyce Insurance Group for the renewal of the Public Officials Liability, Employment Practices Liability and Police Enforcement Liability insurance policies with an annual premium of \$31,379.00 effective December 31, 2019 be approved and the Chairman be and is authorized to sign the quote. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ORDINANCE NO. 003-2019 - APPROPRIATION ORDINANCE FOR 2020

Motion by Andrejko, secc. Lewis to approve Hanover Township Appropriation Ordinance No. 003-2019 the Budget Summary for All Budget Funds allocating revenues and expenses for fiscal year 2020 appropriating specific sums from the fund equities, revenues and other financing services be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ORDINANCE NO. 004-2019 - FIXING THE TAX RATE FOR 2020

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 004-2019 fixing the tax rate for the 2020 general fund at five point five (5.5) mills on all real property be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ORDINANCE NO. 005-2019 - EARNED INCOME TAX 2020

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 005-2019 imposing an earned income tax of one (1%) per centum for the year 2020 be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ORDINANCE NO. 006-2019 - TRANSFER OF REAL ESTATE FOR 2020

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 006-2019 imposing a real estate tax of one (1%) per centum for the year 2020 be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ORDINANCE NO. 007-2019 LOCAL SERVICE TAX ORDINANCE 2020

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 007-2019 imposing a local services tax for the year 2020 in the amount of fifty-two (\$52.00) dollars on the privilege of engaging in an occupation within the Township pursuant to Act 7 of 2007 and Ordinance No. 005-2007 be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ORDINANCE NO. 008-2019 - MERCANTILE & BUSINESS PRIVILEGE TAX 2020

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 008-2019 imposing a mercantile and business privilege tax setting the rate at one (1) mill for wholesale and brokers, and one and one half (1 ½) mills for retail, restaurant, hawkers, peddlers, professional and contractors for the year 2020 be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 013-2019 – 2020 SALARY AND COMPENSATION RESOLUTION

Motion by Lewis, secc. Krushnowski to approve Resolution No. 013-2019 the 2020 Salary and Compensation Resolution as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2018 – 63 thru 67 for various projects in the amount of \$5,232.25. These will be paid through various funds and grants including from the Sewer Fee Account and Capital Funds. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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RESOLUTION NO. 009-2019 - A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE TOWNSHIP MANAGER TO PREPARE AND SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

Motion by Lewis, secc. Krushnowski to approve Resolution No. 022-2018 for the SOLOMON CREEK INTERCEPTOR REHABILITATION grant application in the amount of \$500,000 and that it is hereby approved as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis.
MOTION CARRIED.

RESOLUTION NO. 010-2019 - A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE TOWNSHIP MANAGER TO PREPARE AND SUBMIT A SMALL WATER AND SEWER GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

Motion by Lewis, secc. Krushnowski to approve Resolution No. 010-2019 for the SOLOMON CREEK INTERCEPTOR REHABILITATION grant application in the amount of \$500,000 and that it is hereby approved as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis.
MOTION CARRIED.

RESOLUTION NO. 011-2019 - A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING AND SUPPORTING HANOVER TOWNSHIP TO BE THE LEAD APPLICANT TO PREPARE AND SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT ON BEHALF OF THE LOWER SOUTH VALLEY COUNCIL OF GOVERNMENTS.

Motion by Lewis, secc. Krushnowski to approve Resolution No. 011-2019 authorizing HANOVER TOWNSHIP TO BE THE LEAD APPLICANT FOR THE LOWER SOUTH VALLEY COUNCIL OF GOVERNMENTS gaming application in the amount of \$150,000.00 as presented. This application is for a municipal fueling station and that the Township Manager be and is authorized to sign and submit the grant application and all documents on behalf of the Township. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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RESOLUTION NO. 012-2019 - A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE TOWNSHIP MANAGER TO PREPARE AND SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

Motion by Howatt, secc. Andrejko to approve Resolution No. 012-2019 for Hanover Township to apply on behalf of the Hanover Area School District for the Natatorium Improvement Project. This is for a Local Share grant application in the amount of \$300,000 and it is hereby approved as submitted. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 013-2019 - A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE TOWNSHIP MANAGER TO PREPARE AND SUBMIT A LOCAL SHARE GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

Motion by Howatt, secc. Andrejko to approve Resolution No. 013-2019 for Hanover Township Economic Development Project grant application in the amount of \$1,000,000 and that it is hereby approved as submitted. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL OF TAX REFUND

Motion by Howatt, secc. Andrejko that based on the request of the Tax Collector, to refund \$5,982.90 to Harvey Associates, 605 Locust Street, Garden City NY for a property located on Hanover Street. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Davis. Voting No: Andrejko. MOTION CARRIED.

RATIFYING CHAIRMANS ACTION – TOWNSHIP SERVICES

Motion by Howatt, secc. Andrejko to ratify the Chairman's action for Hanover Township services for the Lions Club Christmas Tree Lighting event on December 8, 2019. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. Abstain: Davis. MOTION CARRIED.

APPROVAL – PURCHASE OF 550 FORD DUMP/PLOW TRUCK

Motion by Howatt, secc. Andrejko to purchase a 2019 Ford Super Duty F-550 from New Holland Auto Group, New Holland PA, at a cost of \$79,697.00 through COSTARS contract #025-017 from the Liquid Fuels Fund. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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APPROVAL - PAY APPLICATION #1 – FABCOR, INC.

Motion by Howatt, secc. Andrejko that based upon the recommendation of the Township Engineer, to approve pay application #1 to Fabcor, Inc. in the amount of \$30,928.50 for the Division Street Bridge Replacement Project from the Capital Fund. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis.
MOTION CARRIED.

MEETING SCHEDULE FOR JANUARY 2020

Motion by Howatt, secc. Andrejko that the Board of Commissioners meetings for the month of January 2020 will be as follows and that the Township Secretary is directed to advertise the same:

January 6, 2020 Reorganization Meeting; Business Meeting 6:00PM

January 6, 2020 Work Session 6:15PM

January 13, 2020 Work Session 6:30 PM - Business Meeting 7:00PM

On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – LEAVE OF ABSENCE

Motion by Lewis, secc. Krushnowski to approve the request for extension for the leave of absence for Stanley Browski for 90 days commencing on December 21, 2019. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

STATEMENT BY THE CHAIRMAN

On Behalf of myself, the Board members, the administrative staff and all the Township employees, I express wishes for a Happy Holiday Season. Merry Christmas and Happy New Year.

ADJOURNMENT

Motion by Lewis, secc. Andrejko to adjourn the meeting. ON the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis.

Donna M. Makarczyk, Secretary